

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, November 18, 2019 6:30 pm
Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, November 18, 2019, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions/Change in Assignment/Replacement

8. Hire Dave Leom, Targeted Services Teacher (addition)
9. Hire Dylan Walker, Targeted Services Teacher (addition)
10. Hire Rebecca Wuensch, Targeted Services Tutor (addition)
11. Hire Heather Rassler, Targeted Services Tutor (addition)
12. Hire Emily Gaspers, Targeted Services Tutor (addition)
13. Hire Michelle Janson, Targeted Services Tutor (addition)
14. Hire Christine Hostrawser, Targeted Services Tutor (addition)
15. Hire Missy Tellinghuisen, Targeted Services Tutor (addition)
16. Hire Brittney Sundberg, Targeted Services Tutor (addition)
17. Hire Amanda Fradette, Targeted Services Tutor (addition)
18. Hire Erica Reiners, Targeted Services Tutor (addition)
19. Hire Vanessa Eekhoff, Targeted Services Tutor (addition)
20. Hire Sasha Koenig, Targeted Services Tutor (addition)
21. Hire Sarah Larsen, Targeted Services Tutor (addition)
22. Hire Corey Lyon, Targeted Services Tutor (addition)
23. Hire Susan Shepard, Targeted Services Tutor (addition)
24. Hire MaryJo Vickers, Targeted Services Tutor (addition)
25. Hire Jessica Juntunen, Targeted Services Tutor (addition)
26. Hire Brent Jergens, Targeted Services Tutor (addition)
27. Hire Sarah Ranweiler, Targeted Services Tutor (addition)

3. Staff Leave Requests

3. Aimee Mertz, Math Teacher (addition)
4. Becca Concannon, Paraprofessional (addition)

H. Approve the 2019-2021 Food Service Contract (strike)

Motion by J. Day, second by R. Nelson, to approve the agenda with the above changes. Motion carried.

Public Forum

Deann Reynolds, from the Department of Minnesota VFW Axillary, presented Andrew Nelson with the 2018-2019 Veterans of Foreign War High School Education Teacher Award.

Nathan Shore, a community member, introduced himself to the board and explained he was there to observe a school board meeting and is interested in how the board works and the district's financials.

Committee Reports

J. Larson reported on October 29 and November 12 the Committee of the Whole met to attend the Election Informational Open House and discuss the Johnson Controls contract.

J. Day reported on October 30 the Food Service Negotiations Committee met to negotiate and reached a tentative agreement that was vetoed by the bargaining group members.

J. Day reported on October 30 the Paraprofessional Negotiations Committee met to negotiate.

B. Rensenbrink reported on November 12 the Finance Committee met to discuss the budget calendar, budget assumptions, bond pre-sale, creating a potential evening building manger position, and enrollment.

Presentations

Elementary Principal, Steve Voshell, and Fourth Grade Teacher, Rachel Arens, presented on the MN Reading Corps program in the elementary.

Principals/Directors/Coordinators Report

High School Principal's report: Kendra Schlangen hired for school counselor long term substitute position; Career & Technical Education classes toured Felling Trailer and Alexandria Technical College; Veterans Day program; fall conferences; FCCLA created a care closet that carries quick food items, clothing items, and hygiene products.

Elementary Principal's report: Fifth Grade Teacher, Jessica Juntunen, is implementing a trial math approach referred to as Mathematical Mindsets; partnering with Statewide Health Improvement Partnership through the MN Dept. of Health as an emotional learning and staff wellness resource; high attendance at fall conferences.

Curriculum and Instruction Coordinator's report: November 4 workshop day focused on Teacher Development and Evaluation Professional Learning Communities staff work time; changes to teacher license renewal requirements requiring cultural competency component which will be a 2-part session offered on January and March workshop days; American Indian Parent Committee will meet in November to discuss/review how the district is meeting the needs of American Indian students.

Activities Director/Dean of Students' report: fall and winter sports registration numbers; updated winter activities schedules available on the Granite Ridge Conference website; activity volunteers; fall activities highlights; gate receipts.

Community Education Director/Facilities Manager's report: prepping Winter/Spring brochure; recruiting for the Community Education Advisory Council open seats; prepping the facility for winter including boilers, generators, and parking reminders.

Business Manager's report: audit will be presented on December 2 at 5:30 p.m.; Truth in Taxation Hearing will be December 2 at 6:00 p.m.; \$4,679.15 Pcard rebate; bond pre-sale is December 2; provided financial picture of the district.

Consent Agenda

Motion by B. Rensenbrink, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the October 21, 2019 Regular Board Meeting, November 12, 2019 Special Board Meeting, and the November 12, 2019 Closed Board Meeting
- Approval of check numbers 648701 through 648933 and wire transfers
- Approval of transfers from PMA to First National: \$700,000 on 10/11/19, \$700,000 on 10/29/19
- Correction to the hire of Brent Jergens, Grade 8 Baseball Coach (previously approved as Grade 8 Basketball Coach), BA+20, Step 2, \$1,920.15, effective March 18, 2020
- Hire Nicole Nassif, Lifeguard Paraprofessional, \$16.06/hour, effective Quarter 2 & 3 of 2019-2020 school year
- Level I Certification increase for Tracy Schimdtz, Food Server, \$14.28/hour (additional \$.25/hour), effective October 1, 2019
- Hire Kendra Schlangen, High School Counselor Long Term Substitute for Jodie Gladis, BA, Step 1, \$17,109.55, effective November 12, 2019 – March 29, 2020
- Hire Becca Concannon, Van Paraprofessional (replacing Lana Carlson), 32.25 total hours/week (increase 1 hour/week), \$14.06/hour, effective November 7, 2019
- Hire Sarah Dahlberg, Assistant Track Coach (replacing Aaron Samuel), BA+20, Step 1, .5 position (shared with John Hodson), \$1,493.45, effective March 9, 2020
- Hire John Hodson, Assistant Track Coach (replacing Aaron Samuel), BA+20, Step 4, .5 position (shared with Sarah Dahlberg), \$1,598.52, effective March 9, 2020
- Hire Dave Leom, Targeted Services Teacher, up to 37.5 hours total, \$30/hour, effective November 18, 2019 – March 12, 2020
- Hire Dylan Walker, Targeted Services Teacher, up to 37.5 hours total, \$30/hour, effective November 18, 2019 – March 12, 2020
- Hire Rebecca Wuensch, Targeted Services Tutor, up to 37.5 hours total, \$30/hour, effective November 19, 2019 – March 12, 2020
- Hire Heather Ressler, Targeted Services Tutor (shared with Emily Gaspers), up to 37.5 hours total (shared with Emily Gaspers), \$30/hour, effective November 19, 2019 – March 12, 2020

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- Accept the resignation of Amy Horrigan, Accounts Payable/Receptionist, effective November 15, 2019
- Accept the resignation of Lana Carlson, Paraprofessional (Thursday Van Portion Only), effective November 7, 2019
- Accept the resignation of Missy Johnson, Kids Town/Wrap Around Care, effective November 22, 2019
- Staff Leave Requests
 - o Tonnie Huonder, Food Service, December 3, 2019 for 6-8 weeks
 - o Revised request for Jodie Gladis, Counselor, effective November 18, 2019 – March 19, 2020 (originally approved for November 25, 2019 – March 19, 2020)
- MSHSL Activities Volunteers:
 - o Football: Pat Broberg, Jeremy Mikla, Kyle Shepard
 - o Volleyball: Ellen Johnson
 - o Swimming: Alyssa Weyer
 - o Fall Play: Dylan Walker
 - o Softball: Jenny Sommerlot
 - o Wrestling: Jake Moscho
 - o Girls Golf: Molly Banks, Ellie Banks
- Approve the 2019-2021 Letter of Assignment with Patti Fethers, District Media Technician
- Approve the 2019-2021 Title I Tutor Contract
- Approve the 2019-2020 World's Best Workforce Committee
 - o Community Members/Parents: Jim Rittenour, Tracy Shoemaker, Danyell Wendland, Kerri Steinbrecher, Julie Williams
 - o Teachers: Anna Black-Asmus, Secondary Teacher; Megan Vetter, Secondary Teacher; Rachel Arens, Elementary Teacher; Betsy Eickhoff, Elementary Teacher
 - o Administrators: Steve Bistrup, Technology Coordinator; Gary Loch, American Indian Liaison; Steve Hammero, Alternative Learning Coordinator; Dave Wedin, Curriculum and Instruction Coordinator; Damian Patnode, Secondary Principal; Tim Truebenbach, Superintendent; Steve Voshell, Elementary Principal
 - o School Board Member: Bryan Rensenbrink

The consent agenda was unanimously approved.

Items on Which Board Discussion and Action is Requested

Motion R. Nelson, second by J. Day, to approve the Treasurer's Report. Motion carried.

Motion by B. Rensenbrink to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
10/22/19	Milaca Girls Basketball Booster Club	Girls Basketball	Monetary (backboards and rims)	\$1,500
11/5/19	Milaca Youth Football	Milaca Football	Monetary (assistant coaches pay)	\$3,000
11/6/19	Milaca Volleyball Booster Club	Milaca Volleyball	Monetary (volunteer coach pay)	\$1,100

The motion for the adoption of the foregoing resolution was duly seconded by J. Day and upon vote being taken thereon the following voted in favor thereof: Jennifer Corrow, Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Member A. Struffert introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.**

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 912, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member R. Nelson and upon vote being taken thereon, the following voted in favor thereof: Jennifer Corrow, Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Motion B. Rensenbrink, second by J. Day, to approve the Johnson Control's, Inc. contract. Motion carried.

Items of Information and/or Discussion Only
The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach will continue to communicate school business to the community through articles in the Union Times. He and Princeton Public Schools Superintendent, Ben Barton, will alternate submitting weekly articles. Superintendent Truebenbach reminded the board of the Community Tree Lighting and hot dish contest held at Alfred Olson Park in November.

Superintendent Truebenbach reported Principal Patnode has been meeting with the Career Technical Ed departments regarding upcoming enhancement projects resulting from the passage of the bond. He will meet with the large group early next week and with Nexus midweek. Superintendent Truebenbach reported the Business Manager is working with MDE to adjust the levy as it relates to the passage of the operating levy.

From around the district, Superintendent Truebenbach recognized the resignation of Amy Horrigan, District Office Receptionist/Account Payable Clerk. He thanked her for 14 years of service to Milaca Public Schools and wishes her the best in her future.

Board Member Items

A. Struffert attended the MSBA delegate meeting on November 18 and will attend the December meeting.

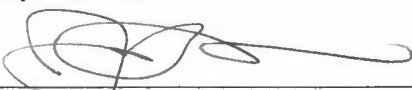
B. Rensenbrink attended the Rum River Special Education delegate meeting. Cambridge-Isanti is no longer part of the Rum River Special Education Coop.

Superintendent Truebenbach received a letter from the county regarding the road construction project around portions of the offsite school property. The project will not be finished this year. He is getting permits and designs for the approaches to the properties.

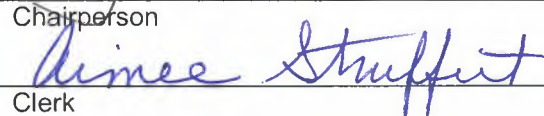
R. Nelson thanked the Vote Yes Committee.

Motion by R. Nelson, second by B. Rensenbrink to adjourn. Motion carried. Meeting adjourned at 7:15 p.m.

Respectfully submitted,



Chairperson



Clerk

December 16, 2019

Date

December 16, 2019

Date