School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, May 15, 2017 6:30 pm
High School Media Center

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, May 15, 2017 for the purpose of discussing Board business.

The meeting was called to order at 6:31 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Bryan Rensenbrink, Sarah Ploeger, Brandon Baker, Jeff Larson, Jere Day, Aimee Struffert. Those absent: Todd Quaintance. Superintendent Tim Truebenbach was also present.

Changes to Agenda:
V. Committee Reports
 3. Teacher Negotiations
  b. Letter of Assignment Parameters – strike
 6. Meet and Confer – strike

VII. Approve a $0.05 increase in Meal Prices, effective 2017-2018 school year – correction to the table labels

IX. Items on Which Board Discussion and Action is Requested
 H. Approve the Compensatory Revenue Audit Findings – Enclosure added
 P. Approval of the 2017-2018 Joint Powers Agreement with Rum River Special Education Cooperative - addition

Motion by B. Rensenbrink, second by S. Ploeger, to approve the agenda with the above changes. B. Baker requested postponing the approval of restoring activity/event gate fees for visiting teams to the June meeting. S. Ploeger seconded B. Bakers request. Motion carried.

Public Forum
No one spoke at Public Forum.

Committee Reports
B. Baker reported at the April 19 Building and Grounds meeting the committee decided to use the "M" and wolf logo for the new addition building, discussed getting an estimate to seal or cap a well at the 13149 State Highway 23 property, and discussed the abatement bids.

B. Baker reported at the April 25 Finance meeting the committee reviewed the FY18 Capital Expenditure Budget proposal and reviewed the quarterly Teachers on Call report.

S. Ploeger reported at the April 27 Teacher Negotiations meeting the committee discussed teacher negotiations strategy. The committee also met with teachers on May 1 and reviewed the negotiations process, language proposals, and a C-schedule change.

J. Larson reported at the May 1 Committee of the Whole meeting the Board reviewed the field trip policy, discussed the ADSIS grant, reviewed the community engagement summary, and a group of students presented on cell use handbook policy.

Presentations
Shelly Ash, Amber Kent, and seven students who attended the Youth Leadership Academy presented on their experience at the training. Amber Kent recapped the Rise Lock-in. Over 400 students attended the lock-in and the overall feedback was positive.

Steve Voshell and David Wedin reported on the ADSIS grant. ADSIS is Alternative Delivery of Specialized Instructional Support. The purpose of ADSIS is to provide instruction to support students who need additional instruction support to succeed in the educational environment. The goal of ADSIS is to reduce the number of inappropriate referrals to special education by providing support early to struggling students. The grant support will focus on math and reading at elementary level. The major changes will occur in the Title program. The total ADSIS budget is $500,450/year for 3 years. Fifty-five percent of the grant is provided by Minnesota Department of Education, forty-five percent is provided by the district.

Consent Agenda

Motion by B. Baker, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the April 17, 2017 Regular and Closed Board Meeting
- Approval of checks numbers 643277 through 643452 and wire transfers
- Approval of the transfers from MN Trust to First National Bank: $400,000 on 4/13/17, $500,000 on 4/18/17, $300,000 on 4/28/17
- Hire Damian Fish, Homebound Teacher (replacing Wendy Hakes-Anderson), 5 hours/week, $24/hour, for up to 5 weeks, effective April 20, 2017
- Hire Jeremy Grant, Grade 7 & 8 Swim coach (replacing Joe Wenner), BA+20, Step 1, $1,800.59, effective August 14, 2017
- Hire Corey Greninger, Head Grade 8 Football Coach (replacing Craig Talberg), BA+20, Step 15, $2,915.65, effective August 15, 2017
- Hire Trisha Morris, Food Service (replacing Rebecca Moritz), 12.5 hours/week, $13.42/hour, effective April 27, 2017
- Approve the Notice of Assignment for Trisha Morris, Food Server, not to exceed 14 hours/week, $13.42/hour, effective April 27, 2017
- Hire Rachel Sichler, Summer Kids Town Level One Aide, 30-38 hours/week, $9.88/hour, effective June 1 – August 27, 2017
- Hire Cathy Dullinger, Summer Kids Town Level One Aide, 30-38 hours/week, $10.00/hour, effective June 1 – August 21, 2017
- Approve the Notice of Assignment for Cathy Dullinger, Summer Kids Town Level One Aide, not to exceed 30-38 hours/week, $10.00/hour, effective June 1 – August 21, 2017
- Hire David Bauer, Cleaner – Class 1 (replacing Melvin Hartung), 40 hours/week, $11.00/hour, effective May 8, 2017
- Accept the resignation of Wendy Hakes-Anderson, Homebound Teacher, effective April 20, 2017
- Accept the resignation of Corey Greninger, Assistant Grade 7 Football Coach, effective April 21, 2017
- Accept the resignation of Tamara Gehling, Special Ed Teacher, effective June 1, 2017
- Accept the resignation of Dylan Moorlag, JV Boys Basketball Coach, effective April 24, 2017
- Accept the resignation of Jennifer Burroughs, National Honor Society Advisor, effective June 30, 2017
- Accept the resignation of Clay Hoeck, Grade 9 Football Coach, effective May 2, 2017
- Approve FMLA for Betsy Wall, ECSE Teacher, effective April 27 – May 9, 2017
- Third Reading and Approval of Policies: Policy 601 – School District Curriculum and Instruction Goals, Policy 604 – Instructional Curriculum, Policy 613 – Graduation Requirements
- Approve Contract with Cambridge-Isanti School District/Rum River Special Ed Co-op for Vended Meals
- Approval of the Agreement with Lakes and Pines Head Start Program for 2017 - 2018
- Approve Seasonal Layoff of PERA Personnel

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported over 200 students attended prom and thanked Prom Advisor, Colleen Bell, for organizing prom and those who chaperoned; submitted the 2017-2018 Student Handbook for Board approval and noted a language change in the handbook regarding cell phones; explained the teacher nonrenewals on the agenda are due to licensure reasons; and recapped the Day of Service event. Superintendent Truebenbach read a letter from a community member that was supportive of the Day of Service.

The Elementary Principal answered questions regarding the 2017-2018 Elementary handbook; summarized the Sit Together and Read (STAR) Summer Reading program for Preschool - grade 6; provided Mille Lacs County child protection data; reported Milaca Elementary will be sending a group of administrators and ILT members to the Minnesota Elementary School Principal Association Literacy Academy.

The Elementary Assistant Principal and the Assistant Principal of Student Activities recapped the student and staff ALICE drills. The training has reduced anxieties with staff and students. The Elementary Assistant Principal also thanked Foresters Financial and Daren Koppendrayer who applied for a $2,000 grant for classroom emergency packs. The grant provided one hundred forty-five emergency pails filled with survival equipment (toilet paper, flashlights, water, etc.) for classrooms.

The Assistant Principal of Student Activities reported the scoreboards were installed in the high school gym and the new gym; the outdoor scoreboard will be purchased and installed the end of July or beginning of August; and provided a spring sports update.

The Community Ed Director/Facilities Manager reported preliminary summer registration numbers are down for Community Education activities; summer Special Olympics sports have started; provided an addition and construction update; scheduled time to meet with staff regarding LTFM project concerns and questions.

The Business Manager is exploring electronic storage options and pre-employment screenings; reviewing property and liability and workers comp insurance RFPs; the FY2018 budget will be presented at the June Board Meeting; and presented a financial picture of the district.

Items on Which Board Discussion and Action is Requested
Motion by B. Baker, second by A. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by B. Baker to approve the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
4/24/17	Helen & Robert Sanford	Special Olympics	7 day Wyoming vacation	$1,575.00

The motion for the adoption of the foregoing resolution was duly seconded by B. Rensenbrink and upon vote being taken thereon, the following voted in favor thereof: B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day, A. Struffert

those absent: T. Quaintance

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Motion by S. Ploeger, second by A. Struffert, to approve the escalator milk bid with Kemps, Inc. for the 2017-2018 school year. Motion carried.

Motion by B. Baker, second by A. Struffert, to approve increasing breakfast and lunch prices by $0.05 effective at the start of the 2017-2018 school year. Motion carried.

Motion by S. Ploeger, second by B. Rensenbrink, to approve the 2017-2018 Elementary Handbook. Motion carried.

Motion by B. Baker, second by J. Day, to approve the 2017-2018 High School Handbook. Discussion on the changes to the cell phone handbook policy allowing students to carry cell phones. Motion carried.

Motion by B. Rensenbrink to approve the following resolution:

2017-2018 RESOLUTION FOR MEMBERSHIP IN THE
MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 912, County of Mille Lacs, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Milaca High School is authorized by this, the Governing Board of said school district to:
1. Renew its membership in the Minnesota State High School League; and
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by S. Ploeger and upon vote being taken thereon, the following voted in favor thereof: B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day, A. Struffert

those absent: T. Quaintance

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Motion by B. Baker, second by A. Struffert, to approve the Compensatory Revenue Audit findings. Motion carried.

Motion by B. Baker, second by J. Day, to approve the FY18 Capital Equipment Budget. Motion carried.

Motion by S. Ploeger, second by J. Day, to approve the agreement with The Morris Leatherman Company to conduct a facilities survey, in the amount of $13,000. Motion carried.

Motion by B. Baker, second by J. Day, to approve the addition of a Lead Intervention Teacher, $71,000 (based on average teacher cost). Motion carried.

Motion by A. Struffert, second by S. Ploeger, to approve the addition of three ADSIS Teachers, $71,000/each ($213,000 total. Based on average teacher cost). Motion carried.

Member A. Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF JEFF KIEL A
PROBATIONARY TEACHER.

WHEREAS, Jeff Kiel is a probationary teacher in Independent School District No 912

BE IT RESOLVED, by the School Board of Independent School District No. 912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Jeff Kiel, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Dear Mr. Kiel:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on May 15, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017 - 2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because your Community Expert license will expire June 2017.

Yours very truly,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 912

____
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by S. Ploeger and upon vote being taken thereon, the following voted in favor thereof: B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day, A. Struffert

those absent: T. Quaintance

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member A. Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF BRYAN PEDERSON A
PROBATIONARY TEACHER.

WHEREAS, Bryan Pederson is a probationary teacher in Independent School District No 912

BE IT RESOLVED, by the School Board of Independent School District No. 912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Bryan Pederson, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Dear Mr. Pederson:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on May 15, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017 - 2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because your full-time limited license will expire June 2017.

Yours very truly,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 912

____
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by B. Rensenbrink and upon vote being taken thereon, the following voted in favor thereof: B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day, A. Struffert

those absent: T. Quaintance

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Motion by B. Rensenbrink, second by S. Ploeger, to approve the 2017-2018 Joint Powers Agreement with Rum River Special Education Cooperative. Motion carried.

The Board reviewed the enrollment.

Superintendent and Board Member Items
The Superintendent thanked the Curriculum Instruction Coordinator, the Elementary Principal, and the Business Manager for their work on the ADSIS grant. He reported MCA testing is complete, taking an active roll in the Chamber of Commerce as an ambassador for the school, the budget adjustment process will be completed in June, will move forward with trademarking both logos at a cost of approximately $650, and reminded the Board that beginning in June meeting will be at the ALC due to construction.

Superintendent Truebenbach recognized Tony Vesledahl and the Building Trades Program for an article written in a St. Cloud Times publication. He also acknowledged Joel Foss for being awarded the Staff Person of the Month.

A. Struffert attended ECMECC on April 19. A new class schedule has been released.

B. Rensenbrink attended the Governing Board meeting of Rum River Special Ed Coop on May 11. Discussed the RRN building improvements and considering expanding in the building. Discussed the retirement of Pauline Bangma and the hiring process of her replacement. Voted on policies, budget assumptions for FY18, adopted a fiscal compliance procedure, voted on amendments to the Joint Powers Agreement that was on the agenda for Board approval.

J. Larson drew attention to the ALC graduation ceremony invitations.

Motion by B. Baker, second by B. Rensenbrink, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Chairperson	June 19, 2017 Date
Sarah a Ploeger Clerk	June 19, 2017 Date