School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, January 9, 2017 6:30 pm
High School Media Center

The reorganizational meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, January 9, 2017 for the purpose of reorganization of the School Board and approve the paraprofessional contract.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Jeff Larson, Jere Day, Aimee Struffert, Todd Quaintance, Sarah Ploeger, Brandon Baker. Those absent: Bryan Rensenbrink. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

I. Committee Assignments
   - Correction to the members of the Paraprofessional Negotiations and the Meet and Confer Committees

Motion by T. Quaintance, second by A. Struffert, to approve the agenda with the above changes. Motion carried.

Oath of Office for New School Board Members
J. Larson swore in A. Struffert as a re-elected school board member.

T. Quaintance swore in J. Larson as a re-elected school board member.

Reorganization of the School Board
Election of School Board Officers by paper ballot:
Aimee Struffert nominated Jeff Larson as Chairperson. Jere Day seconded the nomination. Jeff Larson appointed as Chairperson by white ballot vote, 6:0.

Brandon Baker nominated Todd Quaintance as Vice-Chairperson. Sarah Ploeger seconded the nomination. Todd Quaintance appointed as Vice-Chairperson by white ballot vote, 6:0.

Todd Quaintance nominated Sarah Ploeger as Clerk. Brandon Baker seconded the nomination. Sarah Ploeger appointed as Clerk by white ballot vote, 6:0.

Sarah Ploeger nominated Brandon Baker as Treasurer. Aimee Struffert seconded the nomination. Brandon Baker appointed as Treasurer by white ballot vote, 6:0.

Motion by B. Baker to pay Board Members $60 for meetings under 4 hours and $80 for meetings in excess of 4 hours per day with no annual pay for officers. T. Quaintance seconded the motion. T. Quaintance made a friendly amendment to change the amounts to $60 for meetings under 4 hours and $90 for meetings in excess of 4 hours per day with no annual pay for officers. B. Baker accepted the friendly amendment. Motion carried.

Motion by S. Ploeger, second by J. Day, to designate the *Union-Times* as the newspaper for all official school business. Motion carried.

Motion by B. Baker, second by A. Struffert, to appoint the firm of Kennedy-Graven as legal counsel for the District. Motion carried.

Motion by J. Day, second by A. Struffert, to adopt the resolution authorizing Superintendent/Business Manager to sign purchase agreements for 2017. Roll call vote. Those voted in favor: J. Larson, J. Day, A. Struffert, T. Quaintance, S. Ploeger, B. Baker. Those absent: B. Rensenbrink. Those voted against: none. Motion carried.

Motion by B. Baker, second by S. Ploeger, to designate First National Bank of Milaca as the local depository for school funds and Minnesota School District Liquid Asset, MN Trust/PMA, and Wells Fargo as secondary depository. Motion carried.

Motion by B. Baker, second by T. Quaintance, to approve the listed individuals be given the authority to transfer funds for 2017:

1. Authority to transfer MSDLAF Plus Funds and MN Trust/PMA funds:
   Business Manager
   Bookkeeper
   Superintendent

2. Authority to transfer funds between local banks:
   - Business Manager
   - Bookkeeper
   - Superintendent
   - School Board Chair
   - School Board Treasurer
   - School Board Clerk

Motion carried.

Motion by S. Ploeger, second by A. Struffert, to adopt the agenda and consent agenda format. B. Baker makes a friendly amendment to modify the agenda and consent agenda format by placing the Committee Reports prior to the Presentations. S. Ploeger accepted the friendly amendment. Motion carried.

The Board will discuss committee assignments at the work session and publish them at a later date.

Motion by J. Day, second by A. Struffert, to set the regular board meeting dates for the 3rd Monday of the month at 6:30 p.m. in the High School Media Center. Motion carried.

Motion by B. Baker, second by J. Day, to approve postponing Board Meetings scheduled on days that school is canceled, released early, or when evening activities are canceled, or has a late start, to the next day at the same place and same time. Motion carried.

Motion by S. Ploeger to approve the following resolution:

BE IT RESOLVED BY INDEPENDENT SCHOOL DISTRICT #912 as follows:

1. Pursuant to MS §47.41, the School Board of Independent School District #912 and the Chairperson, Clerk, and Treasurer thereof, who are authorized to sign checks, drafts, vouchers, or any others from public funds, hereby authorize the school district depository banks to honor any such instrument bearing facsimile signature of and to charge the same on the account on which drawn as fully as though the same bore the manually written signature of such officers.

2. Pursuant to MN §47.42, the School Board of Independent School District #912 approves the use of facsimile signatures and shall insure the depositors against the loss of any public funds withdrawn upon unauthorized use of such facsimile signature and the officers or other personnel shall not be personally liable for loss, if any, resulting from the use of any facsimile signature unless the loss occurs by reason of his/her own wrongful act.

3. The Clerk is hereby authorized and directed to furnish the school district depository with a copy of this resolution and the school district officers and said depositories are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures hereafter.

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon the following voted in favor thereof: J. Larson, J. Day, A. Struffert, T. Quaintance, S. Ploeger, B. Baker.

those absent: B. Rensenbrink

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Motion by T. Quaintance, second by B. Baker, to adopt the resolution authorizing administration to develop specifications to solicit bids for 2017. Roll call vote. Those voted in favor: J. Larson, J. Day, A. Struffert, T. Quaintance, S. Ploeger, B. Baker. Those absent: B. Rensenbrink. Those voted against: none. Motion carried.

Motion by B. Baker, second by J. Day, to approve IRS calculated decreased to 53.5 cents per mile reimbursement. Motion carried.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Day, to approve the 2016-2017 Paraprofessional Contract. S. Ploeger abstained from the vote. Motion carried.

Motion by B. Baker, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Chairperson — January 17, 2017 (Date)

Sarah A Ploegen

Clerk — January 17, 2017 (Date)