School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Tuesday, January 17, 2017 6:30 pm
High School Media Center

The regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Tuesday, January 17, 2017 for the purpose of discussing Board business.

The meeting was called to order at 6:31 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Brandon Baker, Jeff Larson, Jere Day, Aimee Struffert, Bryan Rensenbrink, Todd Quaintance, Sarah Ploeger. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Presentations
- 2. Lease Continuation (revised enclosure)

VIII. Approval of the Consent Agenda
- A. Approval of Minutes
  - a. Corrected motion of January 9 Reorg Meeting minutes regarding Board Member pay.
- D. Personnel Items
  - 1. New Positions
    - b. Hire Aimee Peterson, Homebound Teacher (addition)
  - 2. Change in Assignment or Replacement
    - a. Change in assignment for Pat Brannan, Paraprofessional (rate adjusted to reflect 2016-2017 contract)
    - b. Change in assignment for Christine Jenson, Paraprofessional (rate adjusted to reflect 2016-2017 contract)
    - e. Hire Zachary Ploeger, Paraprofessional (rate adjusted to reflect 2016-2017 contract)
    - f. Change in assignment for Destiny Fredell, Paraprofessional (rate adjusted to reflect 2016-2017 contract)
    - g. Change in assignment for Richard Cope, Paraprofessional (addition)
  - 3. Resignations / Retirements / Seasonal Layoff / Termination:
    - c. Accept the resignation of Richard Cope, Paraprofessional, 1.83 hours/week (addition)
  - 4. Staff Leave Requests
    - b. Approve FMLA for Melvin Hartung, Custodian (addition)
  - 5. Lane Change
    - m. Jill Vivant, BA+10 to BA+20 (addition)
    - n. Michelle Stupar, MA to MA+10 (addition)
    - o. Jeremy Grant, BA to BA+10 (addition)
    - p. Sarah Marte, MA to MA+10 (addition)
    - q. Tarah Kipka, MA to MA+10 (addition)

X. Items on Which Board Discussion and Action is Requested
- B. Approval to Continue to Lease Building Space for Early Learning Programs (strike and move to XI. Items of Information and/or Discussion Only)
- C. Resolution Relating to $3,175,000 General Obligation Facilities Maintenance and Tax Abatement Bonds, Series 2017A; Stating Official Intent to Proceed with and Authorizing the Issuance and Sale Thereof and Providing for Credit Enhancement with Respect Thereto (updated)

XII. Superintendent and Board Member Items
- B. Board Member Items
  - 1. Committee Assignments (updated assignments)

XI. Items of Information and/or Discussion Only
- C. Discussion on Leasing Building Space for Early Learning Program

Motion by T. Quaintance, second by A. Struffert, to approve the agenda with the above changes. Motion carried.

J. Larson administered the oath of office to re-elected Board Member Brian Rensenbrink.

Public Forum

No one spoke at Public Forum.

Committee Reports

B. Baker reported the Building and Grounds Committee met on December 20 for an update on LTFM design projects; reviewal of LTFM projects before the 90% meeting; progress update on the construction: footings poured, waterline connection completed, and door into the junior high band room was cut in. He did not attend the 90% meeting, but was updated that portions of the summer construction may cause the school to shut down, which will need to be taken into consideration when planning summer activities. At the January 9 meeting the Building and Grounds Committee discussed creating a designated fund for maintaining the parking lots using fees collected from parking passes; discussed purchasing a plow for grounds truck; discussed hiring an assistant seasonal grounds work employee; reviewed updated scoreboard quotes; discussed advertising strategies for selling scoreboard ad space; reviewed staff proposed LTFM projects; requested researching costs of the projects discussed.

S. Ploeger reported the Calendar Committee met on December 20 to review drafts of 2017-2018 calendar. They met with the entire advisory committee on January 5 to gather input on the drafts. At a January 12 meeting the committee created a new draft. A final draft will be brought to the Board in February for approval.

J. Larson reported the Committee of the Whole met on January 9 to review a presentation and discuss the scoreboard issues, continued an ongoing discussion about lease levy questions, and discussed committee assignments for the current year. T. Quaintance, S. Ploeger, B. Baker, J. Day, A. Struffert attended the MSBA meetings in Minneapolis on January 11-13.

B. Baker reported Meet and Confer met on January 17 to discuss the proposed professional development (PD) day changes on the calendar draft. Concerns were expressed about losing three PD days. Concerns were also expressed regarding a loss of PLC time which is typically done on PD days. The calendar committee will discuss these concerns. Meet and Confer discussed concerns regarding school day concerts and limited parking, a loss in learning time for students and siblings to participate/watch the concert or when parents pull their children to leave immediately after the concert. Meet and Confer also discussed concerns on substitute teacher shortages and finding creative ways to cover classes.

Presentations

Amber Kent presented on the P & I Grant. The Planning & Implementation (P&I) grant focuses on youth prevention programs to reduce underage alcohol use. Although it is a 5-year grant, it may be extended and will be sustainable after the grant period is complete. The grant is awarded to communities who apply that have a higher than average community alcohol use and show a high degree of readiness to address the issue. The grant encompasses the entire community and focuses on positive community norms.

Steve Voshell presented on proposed Pre-K options for 3 and 4 year olds in 2017-18. Seventy-five percent of incoming kindergarteners attended Milaca's 3 and 4-year old school readiness Pre-K program. Currently Milaca's Pre-K is at max capacity restricted by limited classroom space. The new building addition will create more Pre-K instructional space allowing for growth of the program. Pre-K parents were surveyed and results show an interest in "wrap around care" that would provide care before, during, and after the regular school day. Considerations for the proposal include: leasing the current ALC building space, building modifications, furnishings, supplies, staffing, potentially taking business from local daycare providers, and although the survey indicates interest in the half-day care option, there is no guarantee.

After the presentation the Board discussed the Pre-K options. S. Ploeger asked if the half-day care option could be offered in the building, as opposed to leasing space. Mr. Voshell responded that the option could be offered, but the number of spaces would be limited.

Superintendent Truebenbach commented he spoke to the owners of the current ALC building and they indicated willingness to give the district until the end of March to make a decision regarding the lease. The current lease expires the end of February. T. Quaintance asked if the owners provided that option in writing. Superintendent Truebenbach had just spoken to the owners that day, so there was nothing in writing at the time of the meeting.

S. Ploeger commented she has issues with continuing to lease the ALC building when the district is adding onto the current building and had communicated to the community there would no longer be need for that space.

T. Quaintance inquired about looking at other locations for the half-day care in the event the current space lease rate increases.

A. Struffert inquired if families would have the option for care during the summer. Mr. Voshell responded that may be a future option but not before the summer of 2018.

J. Day inquired what the process would be if a family did not pay. Mr. Voshell responded that for the instructional portion a tuition payment plan would be developed with the family. He was not sure what the process would be for the half-day care, but suspects it would be similar to the process Community Ed uses for families that do not pay for Kids Town.

The Board indicated they liked the wrap around care option and directed Mr. Voshell to continue to explore the option.

Consent Agenda

Motion by B. Baker second by T. Quaintance, to approve the consent agenda.

- Approval of the minutes from the December 19, 2016 Regular Board Meeting and the January 9, 2017 Reorganizational Meeting - Revision to the Board Member pay motion on the January 9 minutes. Original minutes set pay at $80 for meetings in excess of 4 hours; corrected to $90 for meetings in excess of 4 hours by friendly amendment to the motion.
- Approval of checks numbers 642420 through 642578 and wire transfers
- Approval of the transfers from PMA to First National: $400,000.00 on 12/01/16, $500,000.00 on 12/7/16, $630,000.00 on 12/30/16; Transfers from Liquid Assets: $300,000.00 on 12/27/16; Construction transfer to First National: $387,075.52 on 12/16/16
- Hire Aimee Peterson, Homebound Teacher, 6 hours/week, $24.00/hour, effective January 17 - 24, 2017
- Change in assignment for Pat Brannan, Paraprofessional, $12.80/hour (2016-2017 contract), 41.5 hours/week (previously 33.75 hours/week), effective November 21, 2016
- Change in assignment for Christine Jenson, Paraprofessional, $16.46/hour (2016-2017 contract), 41.67 hours/week (previously 42 hour/week), effective December 2, 2016
- Hire Randy Zimmer, Elementary Teacher (replacing Randy Zimmer – retired), BA+40, Step 15, 1.0 FTE, $34,175.85, effective January 3, 2017 through the end of the 2016-2017 school year
- Hire Rebecca Moritz, Food Server (replacing Teresa Nicholson), 12.5 hours/week, $13.42/hour, effective January 3, 2017
- Hire Zachary Ploeger, Paraprofessional (replacing Andrea Dahlen), 20 hours/week, $12.00/hour (2016-2017 contract), effective January 9, 2017
- Change in assignment for Destiny Fredell, Paraprofessional, 31.67 hours/week (was 31.25 hours/week), $12.80/hour (2016-2017 contract), effective January 9, 2017
- Change in assignment for Richard Cope, Paraprofessional, 39.33 hours/week (was 37.5 hours/week), $12.80/hour, effective January 16, 2017. The additional 1.83 hours is for a temporary position expiring on April 1, 2017.
- Accept the resignation of Andrea Dahlen, Paraprofessional, effective December 21, 2016
- Accept the retirement of Lynda Nelson, Paraprofessional, effective March 31, 2017. Thank you Lynda for 2 years of service to Milaca Public Schools!
- Accept the resignation of Richard Cope, Paraprofessional, 1.83 hours/week (will maintain 37.5 hours/week), effective January 17, 2017
- Approve FMLA for Cory Ploeger, Building and Grounds, effective January 4, 2017
- Approve FMLA for Melvin Hartung, Custodian, effective December 19, 2016
- Lane Change
    a. Aaron Samuel, BA to BA+10, $39,117
    b. Erica Reiners, BA+10 to BA+20, $41,997
    c. Kalieka Hallerman, BA+10 to BA+20, $44,684.50
    d. Nicole Hoffman, BA+10 to BA+20, $41,997
    e. Corey Lyon, BA+10 to BA+20, $46,027.50
    f. Rebecca Winkelman, BA+10 to BA+20, $41,997
    g. Aimee Peterson, BA+10 to BA+20, $41,997
    h. Tamara Gehling, BA+10 to BA+20, $50,059
    i. Ben Huhta, BA+20 to BA+30, $58,376.50
    j. Maggie Stellmach, BA+10 to BA+20, $40,653.50
    k. Kyle Shepard, BA+10 to BA+20, $32,034.96
    l. Tony Vesledahl, MA+10 to MA+20, $69,062.50
    m. Jill Vivant, BA+10 to BA+20, $40,653.50
    n. Michelle Stupar, MA to MA+10, $50,442.50
    o. Jeremy Grant, BA to BA+10, $37,901.50
    p. Sarah Marte, MA to MA+10, $65,991.50
    q. Tarah Kipka, MA to MA+10, $50,442.50
- Third reading and approval of the following policies: Policy 410 – Family and Medical Leave Policy, Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 – Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 522 – Student Sex Nondiscrimination

S. Ploeger abstained from the consent agenda vote. The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported the Higher Learning Commission has granted an extension for concurrent enrollment through 2022, allowing for MHS to continue offering dual credit with colleges, while giving teachers time to complete the courses to continue teaching these classes. Mr. Patnode reported it was last week of first semester and students were completing MAP Testing using an 80-minute block schedule, giving students a block of time to finish the test and result in changing the regular schedule less over the course of the year. Mr. Patnode applauded the teachers for their flexibility during the testing. Mr. Patnode updated the Board on the implementation of the Parchment program for processing transcripts. Mr. Patnode and Elementary principal applied for the Minnesota Math Corps for grades 4-8.

The Elementary Principal reported enrollment continuing to increase. Mr. Voshell will apply for an Alternative Delivery of Specialized Instruction Services (ADSIS) Grant, which provides supplemental support funding for students struggling with reading and math. Fifty-five percent of the funds would be provided by the grant with the District covering the remaining forty-five percent. He will be attending policy meeting and bringing recommendations for policy 513 specifically about students skipping a grade level.

The Curriculum and Instruction Coordinator reported working to reduce the number of testing days and increasing the number of instructional days. In the High School they created a shift in the testing schedule to gain instructional time of 1.5 days each testing session in. By testing on iPads, the Elementary completed testing in less than two weeks, which is about 3 weeks less than in previous years. Looking at the achievement, the change in the testing did not have an affect on the data. This also allowed the teachers earlier access to the testing data.

The Assistant Principal of Student Activities reported the average attendance for winter sports is 295, bringing in an average donation of approximately $75 at each event. Winter sports are having a successful season. Mr. Kvidt reported conducting interviews for the head football coach, has a verbal acceptance, and will bring the hire to the February meeting. He also recognized the AAA winners Lily Truebenbach and Mitch Garber.

The Community Ed Director/Facilities Manager was absent. The Superintendent shared his report. Mr. Sumner has developed a participation survey for those who participated in Community Ed activities and the results have been favorable. Back grading on the construction project should begin and above ground progress should soon be visible. Marc Dunker, from Princeton Insurance, provided a custodial in-service day covering proper cleaning techniques. The custodial unit has been hit hard by illness and is short staffed.

The Business Manager reported finance and payroll are preparing W2 and 1099s; the facility maintenance bonds and tax abatement bonds for the construction projects are on the agenda for approval; working through revised budgets for FY17 and looking towards budgets for FY18; and provided a financial picture of the District. Noted certificates of participation for the building addition were added to the Treasurer report.

Items on Which Board Discussion and Action is Requested
Motion by B. Baker second by T, Quaintance, to approve the Treasurer's Report. Motion carried.

Member T. Quaintance introduced the following resolution and moved its adoption, which motion was seconded by Member A. Struffert:

RESOLUTION RELATING TO $3,175,000 GENERAL OBLIGATION FACILITIES MAINTENANCE AND TAX ABATEMENT BONDS, SERIES 2017A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 912 (Milaca), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND DISTRICT INDEBTEDNESS. The District is authorized, pursuant to Minnesota Statutes, Sections 123B.595 and Chapter 475, to borrow money by the issuance of its general obligation facilities maintenance bonds. This Board hereby determines that it is necessary and desirable and in the best interest of the District to issue its General Obligation Facilities Maintenance and Tax Abatement Bonds, Series 2017A in the approximate principal amount of $3,175,000 (the Bonds), a portion of which will be used to finance deferred maintenance projects including concrete sidewalk repairs, parking lot overlay, track restriping, interior door replacement, tile flooring replacement, classroom casework replacement, locker room renovations, and ceiling tile replacement (collectively, the Projects), as described in the District's ten-year facility plan (the Facility Plan) approved by this Board (the Facilities Maintenance Bonds Portion). This Board hereby approves the revisions to the Facility Plan which incorporate the expenditure of Facilities Maintenance Bonds Portion proceeds and the payments on the Facilities Maintenance Bonds Portion. Pursuant to the provisions of Minnesota Statutes, Sections 123B.595, Subd. 5 it is hereby determined that the total amount of District indebtedness as of January 1, 2017 is $21,365,000.

SECTION 2. APPROVAL BY COMMISSIONER OF EDUCATION OF THE STATE OF MINNESOTA. The Facility Plan, and the revisions thereto, will be submitted to the Commissioner of Education of the State of Minnesota for approval as required by Minnesota Statutes, Section 123B.595, Subd. 5 and such approval will be received prior to the date on which the Bonds are issued.

SECTION 3. NOTICE PUBLICATION. The Clerk is authorized and directed to cause notice of the intended projects, the amount of the Facilities Maintenance Bonds to be issued, and the total amount of the District's indebtedness to be published in a legal newspaper of general circulation in the District.

SECTION 4. SALE. The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota, as its independent financial advisor and municipal advisor in connection with the sale of the Bonds. Ehlers & Associates, Inc. is authorized to solicit proposals for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider proposals for the purchase of the Bonds.

SECTION 5. OFFICIAL STATEMENT; PROPOSALS. Ehlers & Associates, Inc. is authorized to prepare and distribute an Official Statement for the Bonds and to open, read, and tabulate the proposals for presentation to the Board.

SECTION 6. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Upon vote being taken thereon, the following voted in favor thereof: B. Baker, J. Larson, J. Day, A. Struffert, B. Rensenbrink, T. Quaintance, S. Ploeger

and the following voted against the same: none

whereupon the resolution was declared duly passed and adopted.

Member B. Baker introduced the following resolution and moved its adoption, which motion was seconded by Member B. Rensenbrink:

RESOLUTION RELATING TO PROPOSED PROPERTY TAX ABATEMENT FOR PARKING LOT RECONSTRUCTION PROJECTS

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 912 (Milaca), Minnesota (the District), as follows:

1. Proposed Property Tax Abatement.

The District, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, is authorized to grant an abatement of the property taxes imposed by the District on all properties within the District boundaries (collectively, the Property), if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement. It has been proposed that the District undertake a parking lot reconstruction project at the Elementary/High School and benefiting the Property (the Improvements). In order to finance the Improvements, it has been proposed that the Board grant a property tax abatement on the Property in an amount not to exceed $925,000 over fourteen (14) years (the Proposed Property Tax Abatement), and that this Board hold a public hearing on the Proposed Property Tax Abatement as required by Minnesota Statutes, Section 469.1813, subdivision 5.

2. Public Hearing.

A public hearing is hereby scheduled to be held on the Proposed Property Tax Abatement at 6:30 p.m. on Tuesday, February 21, 2017, ~~in the Board Room~~, in the High School Media Center, located at 500 Highway 23 West, Milaca, Minnesota. The School District Clerk is hereby authorized and directed to cause notice of such public hearing in substantially the form of Exhibit A hereto to be published in the official newspaper of the District more than ten (10) days but less than thirty (30) days prior to the date of the hearing.

Upon vote being taken thereon, the following voted in favor thereof: B. Baker, J. Larson, J. Day, A. Struffert, B. Rensenbrink, T. Quaintance, S. Ploeger and the following voted against the same: none

whereupon the resolution was declared duly passed and adopted.

T. Quaintance asked to strike the wording referring to the Board Room from the Notice of Hearing.

EXHIBIT A

NOTICE OF PUBLIC HEARING ON CONSIDERATION AND APPROVAL OF PROPERTY TAX ABATEMENT

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 912 (Milaca), Minnesota (the District) will hold a public hearing on Tuesday, February 21, 2017, at 6:30 p.m. ~~in the Board Room~~, in the High School Media Center, located at 500 Highway 23 West, Milaca, Minnesota to consider granting an abatement of the property taxes imposed by the District (the Proposed Property Tax Abatement) on all properties within the District boundaries.

The purpose of granting the Proposed Property Tax Abatement is to provide funds to finance a parking lot reconstruction project at the Elementary/High School. The total estimated amount of the Proposed Property Tax Abatement by the District is $925,000 over fourteen (14) years.

All who wish to be heard as to the Proposed Property Tax Abatement will be given an opportunity to express their views at the time of the public hearing or may file written comments with the Superintendent prior to the public hearing.

Motion by S. Ploeger, second by T. Quaintance, to approve the quotation from Aim Electronics to purchase gymnasium scoreboards, video board, and accessories in the amount of $142,393. B. Kvidt reported the pricing had been updated from $142,393 to $141,989. Motion carried.

Motion by T. Quaintance, second by S. Ploeger, to approve the quotation from Aim Electronics to purchase football/track scoreboards and accessories in the amount of $75,005. T. Quaintance questioned when the scoreboard would be ordered, as he was under the impression the scoreboard would not be ordered until details of what is going to be purchased were determined at a later date. He believed the quote should not be approved until the district is ready to order. J. Larson was also uncomfortable approving the motion when it was unclear on what is being purchased. T. Quaintance withdrew his motion, S. Ploeger agreed to the withdrawal of the motion. Motion withdrawn. J. Day made a motion to table, second by A. Struffert. Motion carried.

Motion by S. Ploeger, second by B. Baker, to approve the overnight P & I Grant trip request to attend the Youth Leadership Academy 2017 at The Lodge in Brainerd, March 2-3, 2017. Motion carried.

<u>Items of Information and/or Discussion Only</u>
The Board noted the enrollment numbers.

<u>Superintendent and Board Members Items</u>
The Superintendent reported Meet and Confer met to discuss the 2017-2018 calendar and a final draft of the calendar will be ready for the February meeting; he was named as a director of the Milaca Chamber of Commerce; he will be meeting with Nexus to create a 90-day timeline for the community engagement process; he would like to create a regular meeting schedule for the committees.

Superintendent Truebenbach commented on having enjoyed the December concerts and thanked Ms. Lawson, Mr. Huhta, and Ms. Eickhoff for their work in putting together the performances; thanked Jennifer Burroughs for a job well done with the NHS induction ceremony; and was excited to report that Mike Max, WCCO sports reporter, will speak to staff on the January 23 professional development day.

Board Members reported the highlights of the MSBA Leadership Conference:
Superintendent Truebenbach attended a breakout session on 21st century spaces presented by Jordan Schools, which was largely focused on natural light and flexible spaces, creating classrooms that are not teacher assigned spaces, creating spaces for casual collisions (i.e. comfortable sitting spaces, furniture for leaning against, common spaces). Former Milaca Elementary Assistant Principal, Ben Bakeberg, invited the Board to view the spaces at Jordan Middle Schools. T. Quaintance encouraged that trip.

A. Struffert commented she went to a session on school wellness. Milaca's current policy, nor the MSBA boilerplate policy, is strong enough and it will have to be modified.

B. Baker commented he went to a math curriculum alignment workshop by mathematical staff from ACGC in southwestern Minnesota. They have two full time teachers, and hired a half time teacher, that meets 4 days a week to create a completely aligned curriculum.

J. Day went to a session on district marketing, visibility, and successful referendums. He also attended a session on how Princeton passed their bond referendum by garnering community support.

The Board reviewed the committee assignments:

	Committee Name	*2017 Committee Members*
a.	*Building and Grounds*	*B. Baker, T. Quaintance, B. Rensenbrink, Superintendent*
b.	*Finance Committee*	*B. Baker, A. Struffert, J. Day, Business Manager, Superintendent*
c.	*Negotiations Committees*	
i.	*Teacher Negotiations*	*S. Ploeger, J. Larson, T. Quaintance, Superintendent*
ii.	*Clerical and Dist. Office*	*B. Baker, A. Struffert, T. Quaintance, Superintendent*
iii.	*Paraprofessional*	*J. Day, B. Rensenbrink, T. Quaintance, Superintendent*
iv.	*Food Service*	*B. Rensenbrink, J. Day, T. Quaintance, Superintendent*
v.	*Custodial*	*A. Struffert, B. Baker, T. Quaintance, Superintendent*
vi.	*Administration, Activity Director, Business Manager, Technology, Supt., Food Service Manager, Facility Manager, Principals, Community Ed Director*	*T. Quaintance, J. Larson, S. Ploeger, Superintendent*
d.	*Transportation Committee*	*T. Quaintance, B. Rensenbrink*
e.	*Superintendent Evaluation*	*J. Larson, T. Quaintance, S. Ploeger*
f.	*Policy Committee*	*A. Struffert, B. Baker, B. Rensenbrink, Superintendent*
g.	*Teacher Meet and Confer*	*B. Baker, J. Day, Superintendent*
h.	*Health Insurance Committee*	*S. Ploeger, B. Rensenbrink, Superintendent*
i.	*Teacher Development & Eval*	*B. Rensenbrink, J. Day, Superintendent*
j	*Renewable Energy and Sustainability*	*J. Larson, T. Quaintance, Superintendent*
	Board Representatives / Agencies	**2017 Representative**
a.	*Legislative Report*	*B. Baker*
b.	*MN State High School League*	*T. Quaintance*
c.	*ECMECC (Cable TV)*	*A. Struffert (alt. B. Rensenbrink), Superintendent*
d.	*Economic Development*	*J. Day, Superintendent*
e.	*Community Education*	*J. Day, S. Ploeger*
f.	*Calendar Committee*	*T. Quaintance, B. Baker, S. Ploeger*
g.	*ALC Rep*	*A. Struffert, J. Day*
h.	*Wellness*	*J. Day, A. Struffert, M. Zens*
i.	*ETeam/Safety/Drug Free*	*J. Larson, T. Quaintance*
j.	*Rum River Special Ed Co-op*	*B. Rensenbrink*

The Board reviewed the second reading of the following policies:
Policy 620 – Credit for Learning
Policy 707 – Transportation of Public School Students

The Board reviewed the Student Activities account.

Motion by B. Baker, second by S. Ploeger, to adjourn the meeting. Motion carried.

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Chairperson — February 21, 2017 Date

Sarah A Ploeger
Clerk — February 21, 2017 Date