

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, February 20, 2018 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Tuesday, February 20, 2018 for the purpose of discussing Board business.

The meeting was called to order at 6:31 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Brandon Baker, Jere Day, Sarah Ploeger, Todd Quaintance, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

V. Committee Reports

- 5. Superintendent Evaluation Committee – February 20 (addition)

VII. Approval of the Consent Agenda

D. Personnel Items

2. Change in Assignment or Replacement

- g. Revision to the contract of Trisha Tramel, Long Term Substitute for Allie Klaphake, BA, Step 1, \$11,494.09, effective February 13 – May 3, 2018 (previously approved effective February 26 – May 3, 2018)

3. Resignations / Retirements / Seasonal Layoff / Termination:

- c. Accept the resignation of Nicholas Hoffman, 9th Grade Baseball Coach, effective February 15, 2018

I. Approval of the MOU with the Milaca Education Association Regarding Teacher Development & Evaluation (clarification)

K. Approval of the MOU with the Milaca Education Association Regarding Detention Room Supervision (addition)

IX. Items on Which Board Discussion and Action is Requested

E. Grievance Hearing on Teaching During Teacher Advisement (strike)

F. Approval of the Central Minnesota Adult Basic Education Consortium Membership (addition)

XI. Superintendent and Board Member Items

B. Board Member Items

1. Calendar Committee (addition)

Motion by B. Rensenbrink, second by A. Struffert, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at Public Forum.

Committee Reports

J. Larson reported the Committee of the Whole met on January 22 for a Public Hearing regarding the proposed facility projects. Approximately 80 people attended.

Superintendent Truebenbach reported the Building and Grounds Committee met on January 23 to discuss the lighting in the front entry.

B. Baker reported the Finance Committee met on February 6 and discussed preliminary budget assumptions for the next fiscal year.

B. Baker reported Meet and Confer met on February 7. Topics discussed included health insurance communication concerns, construction issues, custodial staffing concerns, alignment of staff work days with end of semesters/quarters, flexible professional development guidance, Teachers on Call and lack of substitute teachers, and multiple grievances.

J. Larson reported the Superintendent Evaluation Committee met on February 20 to discuss the superintendent evaluation process and implementing a mid-year evaluation in addition to the full year evaluation.

Presentations

Greg Crowe and Shelby McQuay from Ehlers reviewed important finance and tax items relating to the proposed bond. Although the project total is \$33,040,000, the bond issue amount will be \$33,385,000. The difference in the project total and bond amount is due to the costs of issuance – legal and fiscal expenses (+\$124,730), capitalized interest (+\$708,546), and interest earned on the bond between the time of purchase and sale (-\$488,276). Capitalized interest is added in to make the first bond payment in 2019 since that levy has already been set.

The tax impact on a \$140,000 home will be \$169 annually or \$14.06/month and on a \$100,000 home it will be \$105 annually or \$8.75/month. A tax calculator will be available on the school district website to enter in any home or business estimated market value and see the monthly cost of the bond.

There is state assistance available on this bond issue. One is state equalization and another is the new agricultural credit. The combined levy reduction with both of these programs is approximately 25%. That means the state will pay for 25% of the bond and our local taxpayers will pay 75%.

Consent Agenda

Motion by J. Day, second by B. Rensenbrink, to approve the consent agenda. T. Quaintance requested explanation on the contract of Randy Johnson. Asked that the contract amount is checked for accuracy, but the contract could be approved on the consent agenda as MA+20, Step 15.

- Approval of the minutes from the January 16, 2018 Regular Meeting, the January 22, 2018 Special Board Meeting, and the February 5, 2018 Special and Closed Board Meeting
- Approval of checks numbers 644923 through 645124 and wire transfers
- Approval of the transfers from MN Trust Transfers to First National: \$600,000.00 on 1/3/18, \$300,000.00 on 1/16/18, \$200,000.00 on 1/22/18; LA Transfer to First National: \$600,000.00 on 1/30/18
- Hire Vanessa Eekoff, Assistant Grade 7 Girls Basketball, BA+20, Step 1, \$1,472.87, effective January 10, 2018
- Hire Damian Fish, Homebound Teacher, \$30/hour, up to 96 hours total, effective February 1, 2018
- Hire Randy Johnson, Human Biology, MA+20, Step 15, effective for second semester of 2017-18 school year
- Hire Sheila Dahlen, Paraprofessional, approximately 1.5 hours/week, \$12.00/hour, effective January 29 – May 12, 2018
- Revision to the contract of Leslie Ploeger, Long Term Substitute for Michael Sorenson, BA, Step1, \$20,689.37, effective January 2 – May 23, 2018 (this contract is to replace contract approved at January meeting paid at a rate of \$208.98/day)
- Revision to the contract of Brittney Boatman, Long Term Substitute for Mary Freeburg, BA, Step 1, \$15,464.78, effective February 7 – May 23, 2018 (originally approved for January 15 – May 23, 2018).
- SNA Certification for Leah Bergantzel, Food Service, \$14.63/hour (\$0.25 increase), effective January 16, 2018
- Hire Nicholas Hoffman, JV Baseball Coach (replacing Mike Sorensen), \$3,166.17, effective March 19, 2018
- Revision to the contract of Trisha Tramel, Long Term Substitute for Allie Klaphake, BA, Step 1, \$11,494.09, effective February 13 – May 3, 2018 (previously approved effective February 26 – May 3, 2018)
- Accept the retirement of Sherry Lawson, Music Teacher, effective May 23, 2018. Thank you, Sherry, for 24 years of service to Milaca Public Schools!
- Accept the retirement of Donelle Welch, Elementary Teacher, effective May 23, 2018. Thank you, Donelle, for 33 years of service to Milaca Public Schools!
- Accept the resignation of Nicholas Hoffman, Grade 9 Baseball Coach, effective February 15, 2018
- Approve leave for Jackie Barland, approximately May 16 through the end of the 2017-18 school year
- Approve leave for Judith Swenson, intermittently during February 2018
- Third Reading and Approval of Policies: Policy 506 – Student Discipline, Policy 508 – Extended School Year for Certain Students with Individualized Education Programs, Policy 513 – Student Promotion, Retention, and Program Design, Policy 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
- Approve the MN State Colleges and Universities Income Contract
- Approve the cancellation of the contract for Media Consultation Services with Andrea Mikla, Positive Community Norms (PCN) Media Specialist
- Approve the contract for Media Consultation Services with Jamie Root-Larsen, Positive Community Norms (PCN) Media Specialist
- Approval of the MOU with Milaca Education Association regarding Teacher Development & Evaluation
- Approval of the Overnight Trip Request for the Robotics Team to Compete at Duluth Entertainment and Convention Center, March 8-10, 2018
- Approval of the MOU with the Milaca Education Association regarding detention room supervision

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported on work experience program approvals, Minnesota Math Corps program for grades 7 and 8, 2018-19 registrations are nearly complete, and in 2016-17 MHS students earned 1063 college credit and saved \$327,598.80 in college tuition.

The Elementary Principal recognized the retirements of Sherry Lawson and Donelle Welch, reported on the peer observation program for teachers, completed and submitted the ADSIS mid-year report, and the first draft completed of the Multi-tiered System of Supports (MTSS) plan that shows all the programs provided to students beyond mainstream instruction.

The Curriculum and Instruction Coordinator provided a testing update, technology/curriculum 2.0 update, reported on flexible professional development, peer observations, and the Morlaca (Milaca/Mora) collaboration.

The Assistant Principal of Student Activities reported the sports photo wall in the wolf area has been well received, One Act Play Subsection Champs, hosting wrestling sectionals on February 23 and 24, and basketball playoff season is beginning.

The Community Education Director/Facilities Manager reported robotics will compete in Duluth in March, this will be the robotics advisor's (Brent Jergens) last year in that role, and the administrative team will be reviewing LTFM requests on February 22.

The Business Manager reported the 1099's and W2's have been prepared, prioritizing facility and equipment requests, working on FY2018 revised budget and budget assumptions, and provided a financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by B. Baker, second by A. Struffert, to approve the 2019 Budget Assumptions. Motion carried.

Motion by S. Ploeger, second by B. Rensenbrink, to approve the resolution determining the necessity of issuing general obligation bonds and calling a special election thereon. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by T. Quaintance, second by J. Day, to approve the 2018-2019 Calendar. Motion carried.

Motion by T. Quaintance, second by B. Baker, to approve the Central Minnesota Adult Basic Education Consortium Membership. Motion carried.

The Board reviewed the enrollment numbers.

The Curriculum and Instruction Coordinator reported on the American Indian Committee Parent group, established with the help of Gary Loche, and the approval of the American Indian Resolution.

Superintendent and Board Member Items

Superintendent Truebenbach reported the 2018-19 calendar takes into consideration concerns brought forth at Meet and Confer; Milaca, in partnership with Braham, Ogilvie and Mora, will work with MDE on a new program for principal leadership; attended the State of the City address; working with Nexus on the next communication steps for the election; will attend the March 7 SEE day at the capitol; and scheduled committee meetings.

Superintendent Truebenbach recognized Board Members and called attention to School Board Recognition Week, February 19 – 23.

The Board reviewed the Student Activities Accounts.

S. Ploeger commented that the Meet and Confer concern regarding that the follow-up health insurance meeting was addressed at the Insurance Committee meeting.

Motion by B. Baker, second by B. Rensenbrink, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:11 p.m.

Respectfully submitted,



Chairperson



Clerk

March 19, 2018

Date

March 19, 2018

Date