

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, March 19, 2018 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, March 19, 2018, for the purpose of discussing Board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Brandon Baker, Jere Day, Sarah Ploeger, Todd Quaintance, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

2. Change in Assignment or Replacement

5. Hire Bryan Pederson, Grade 9 Baseball Coach (addition)

6. Hire Kristen Zapf, Grade 7 Softball Coach (addition)

7. Revision to the hire of Nicole Hoffman, JV Girls Basketball Coach (addition)

3. Resignations / Retirements / Seasonal Layoff / Termination:

4. Accept the resignation of Connie Belanger, Kids Town Aide (addition)

5. Accept the resignation of Doug Reetz, Head Boys Basketball Coach (addition)

J. Approve the Settlement Agreement with Milaca Education Association Regarding Two Teachers Who Teach During TA (addition)

K. Approve the Overnight Trip Request for FCCLA to Attend the State Convention (addition)

IX. Items on Which Board Discussion and Action is Requested

H. Acknowledgement of Gifts/Donations (addition)

Motion by B. Baker, second by T. Quaintance, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at Public Forum.

Committee Reports

T. Quaintance reported the Building and Grounds Committee met on February 27 to discuss the long-term facility requests, band room project, and a Verizon Wireless contract to install a repeater on a parking lot light pole.

J. Larson reported the Superintendent Evaluation Committee met on March 8 to complete the mid-year summative evaluation. Full year evaluation will be completed by middle of June.

B. Baker reported the Community Relations Committee met on March 8 to discuss the Community Coalition, Community Ed Advisory, SEE, PTO, Milaca Scholarship Foundation, Rum River Community Foundation, and Economic Development Commission. The committee met on March 15 to discuss a community engagement plan with Rob Brown from Nexus.

J. Larson reported the Committee of the Whole met on March 12 for a budget update and a presentation on Tech 2.0.

Presentations

Beth Crook, Director of the Community and Veterans Services department, updated the board on the Family Ties Program. Due to changes in funding, Family Ties is asking for assistance from the counties and schools who benefit from the program. Fees for counties would be \$28,000 and each school would pay \$14,000 for services beginning July 1, 2018 through June 30, 2019.

Jeremy Mikla updated the Board on the Milaca Scholarship Foundation (MSF).

Superintendent Truebenbach presented the budget proposal, which if all the adjustments and additions are approved, total an estimated \$539,750. Only the budget adjustments are being considered at the meeting. The budget additions will be considered at the April meeting.

Consent Agenda

Motion by B. Baker, second by B. Rensenbrink, to approve the consent agenda:

- Approval of the minutes from the February 20, 2018 Regular Meeting
- Approval of check numbers 645125 through 645322 and wire transfers
- Approval of the transfers from MN Trust to First National: \$400,000 on 2/1/18, \$400,000 on 2/14/18, \$300,000 on 2/16/18; \$400,000 on 2/26/18
- Hire Nicole Hartung, 2018 Swim Coordinator, 3 sessions of private lessons at \$350/session and 2 sessions of group lessons at \$675/session (not to exceed \$2,400), effective February 22, 2018
- Change in hours for Veronica Mitzel, Paraprofessional, 33.75 hours/week (previously 31.25 hours/week), \$16.46/hour, effective September 5, 2017
- Hire Ellen Johnson, Grade 9 Softball Coach (replacing Rachel Bekius), BA, Step 1, \$2,045.65, effective March 12, 2018
- Revision to the contract of Randy Johnson, Human Biology, MA+20, Step 15, 0.2 FTE, \$7,139.34, effective second semester of 2017-18 school year
- Hire Bryan Pederson, Grade 9 Baseball Coach (replacing Nick Hoffman), BA+20, Step 1, \$2,045.65, effective March 19, 2018
- Hire Kristen Zapf, Grade 7 Softball Coach (replacing Brenda Rueckert), \$1,841.09, effective March 26, 2018
- Revision to the hire of Nicole Hoffman, JV Girls Basketball Coach (replacing Cory Ploeger), BA+20, Step 2, \$1,981.05, effective December 22, 2017 (prorated for maternity leave)
- Accept the retirement of Dave Dillan, Special Education Teacher, effective May 23, 2018. Thank you, Dave, for 34 years of service to Milaca Public Schools!
- Accept the resignation of Ashley Nelson, FACS Teacher, effective February 28, 2018
- Accept the resignation of Bryan Pederson, Business Teacher, effective May 25, 2018
- Accept the resignation of Connie Belanger, Kids Town Aide, effective March 28, 2018
- Accept the resignation of Doug Reetz, Head Boys Basketball Coach, effective March 16, 2018
- Accept the leave request for Erica Reiners, Elementary Teacher, July 16 – October 15, 2018
- Approve the 2017-2019 Letter of Assignment with Amy Goebel, Technology Support Specialist
- Approve the 2017-2019 Letter of Assignment with Patti Feters, District Media Technician
- Approve the amendment to the Joint Powers Agreement for Rum River Special Education Cooperative
- Approve the Overnight Trip Request for the Grade 7 Band Duluth 2018 Tour, April 20 – 21, 2018
- Approve the Overnight Trip Request for the FFA to attend the State Convention, April 22 – 24, 2018
- Approve the Settlement Agreement with Milaca Education Association regarding two teachers who teach during TA
- Approve the Overnight Trip Request for FCCLA to attend the State Conference, April 19 - 21, 2018

B. Baker thanked Dave Dillan for his service to Milaca Public Schools.

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal publically recognized and thanked Dave Dillan as a teacher, coach, and community leader for the district; students in Grades 10-12 attended Construct Tomorrow to explore construction apprenticeship programs; approximately 10 special ed students attended a Work Skills day competition; Pine Tech awarded a scholarship to one student and three students received St. Cloud Technical College scholarships; Teacher Appreciation Day will be hosted by the Legion; partnering with area districts to bring motivational speaker, Terrance Tally, to address high school students.

The Elementary Principal presented on the success of the Wolves Snack Pack which covertly provides supplemental food for the weekends to students in need; thanked those involved in the planning and implementing the annual PTO carnival.

The Curriculum and Instruction Coordinator provided a testing update; continuing to evaluate district assessments; potential MDE legislative testing topics include ACT qualifying as a standardized test, ACT funding, and shortened testing windows; Milaca will host the next two years of Lake ECMECC; Princeton is working with Dr. Clay Cook, a University of Minnesota professor, and invited Milaca representatives to a presentation on social/emotional learning building relationships.

The Assistant Principal of Student Activities reported winter activities having wrapped up; thanked Doug Reetz for his years of coaching; wrestling section tournament was successful; three wrestlers qualified for the state tournament and Gage Thomas-Ferry placed 4th; spring sports have started; congratulated symphonic band, concert band, and concert choir for being awarded superior ratings at the region 5 large group contest; congratulated the symphonic band who receive three perfect 40s from the judges.

The Community Education Director/Facilities Manager thanked Dave Dillan for his service; added a Grades 4-7 spring musical program that will perform on May 3; trap is starting fifth season; January through March there were only 3 weekends the building was not used; Mr. Garber's band room project is complete.

The Business Manager reported working on the FY18 revised budget and the preliminary FY19 budget, the district qualifies for the summer meal program providing breakfast and lunch to anyone 18 and under for free, and provided a financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by J. Day, to approve the Treasurer's Report. Motion carried.

Member T. Quaintance introduced the following resolution and moved its adoption, which motion was seconded by Member A. Struffert

RESOLUTION APPOINTING ELECTION JUDGES AND ABSENTEE BALLOT BOARD MEMBERS FOR THE
MAY 8, 2018 SCHOOL DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 912 (Milaca), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the School District's special election on May 8, 2018 to act as such at the combined polling place listed below:

Milaca City Hall
255 1st Street East
Milaca, Minnesota

Head Election Judge

Tammy Pfaff
Jerry Westphal

Ardis Becklin
Kurt Beckstrom
Steve Blenkush
Jim Kragt
Tracy Larsen
Katie Longfield
Joel Milliam
Brenda Polipnick
Mike Puffer
Vonda Schiebout

2. The election judges shall act as clerks of election, count the ballots cast and submit the results to the Board for canvass in the manner provided for other school district elections.

3. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as absentee ballot board members for the School District's special election on May 8, 2018 to act as such at the absentee voting location listed below:

Milaca Public Schools District Office
500 Hwy 23 West
Milaca, Minnesota

Jerry Westphal
Tracy Larsen

Upon vote being taken thereon, the following voted in favor thereof B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson

and the following voted against the same: none

whereupon the resolution was declared duly passed and adopted.

Motion by S. Ploeger, second by B. Rensenbrink, to approve the weather related teacher make-up day, May 24, 2018. Motion carried.

Motion by B. Baker, second by T. Quaintance, to approve the Apple Lease Purchase Agreement in the amount of \$294,449.70 at 0% interest. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the resolution relating to the termination and nonrenewal of the teaching contract of Paula Bolt, a probationary teacher. Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by S. Ploeger, second by A. Struffert, to approve the resolution relating to the termination and nonrenewal of the teaching contract of Jeremy Grant, a probationary teacher. Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by T. Quaintance, second by B. Baker, to approve the budget adjustments as proposed in the amount of \$675,750. Motion carried.

Motion by B. Baker to approve the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
3/15/18	Milaca Fire Dept. Relief Assn.	HS	Monetary – Suicide prevention project/benches organized by the Small Business class.	\$1000

The motion for the adoption of the foregoing resolution was duly seconded by B. Rensenbrink and upon vote being taken thereon the following voted in favor thereof: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

On behalf of the school board, J. Larson publically thanked the Milaca Fire Department Relief Association for the donation.

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach attended the PTO carnival and talked with community members regarding the bond referendum; the website, Facebook, and Twitter pages have been updated for a fresh look and to promote the bond referendum; he will attend the Business Expo to continue to promote awareness regarding the bond referendum.

From around the district, Superintendent Truebenbach thanked the PTO and Ms. Tellinghuisen for organizing, promoting, and implementing the PTO carnival.

Superintendent Truebenbach and J. Larson attended the Destination Milaca meeting. What began as a group with a common goal to establish a community calendar has now evolved into a group centered on finding ways to attract people to the community. The city imposed a lodging tax, after a receiving a request from the chamber of commerce, and is establishing a governing body to determine how to spend the revenue generated from the tax.

B. Rensenbrink reported the Rum River Governing Board met to approve Rum River Special Education becoming their own fiscal host and to approve three governing agreements for teachers. The separation is scheduled for a July 1 implementation.

J. Larson called board member attention to a letter written by Nicole Nelson regarding robotics.

B. Rensenbrink thanked the robotics team for their demonstration before the meeting.

The Board reviewed the Student Activities Accounts.

Motion by B. Baker, second by B. Rensenbrink, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:12 p.m.

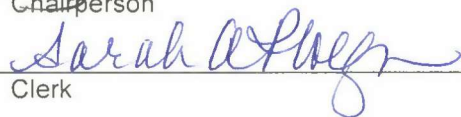
Respectfully submitted,



Chairperson

March 19, 2018

Date



Clerk

March 19, 2018

Date