

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, September 15, 2025 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota, was held in the ALC on Monday, September 15, 2025, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call, the following members were present: Jennifer Corrow, Jere Day, Sara Larsen, Nathan Neuhart, Aimee Struffert. The following members were absent: Caity Eggen. The Superintendent, David Wedin, was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

New Positions / Change in Assignment / Replacement:

11. Hire Lucia Stay, Paraprofessional (replacing Tonya Swanson), 34.15 hours per week, \$16.33 per hour, effective September 22, 2025- *addition*
12. Hire Matthew Gonzalez, Custodian Class 1 Cleaner (replacing Anthony Rosenthal), 40 hours per week, \$14.63 per hour, effective September 23, 2025- *addition*
13. Change in assignment with Charity Hopkins, Food Server/Dishwasher (replacing Cami Speers), from 13.75 hours per week to 30 hours per week, \$16.89 per hour, effective September 15, 2025- *addition*
14. Hire Ashley Hemsworth, Kids Town Aide, 12 hours per week, \$12.00 per hour, effective September 8, 2025- *addition*

G. Approve the Overnight Trip Request for Winona State Honor Band, October 31 - November 1, 2025- *addition*

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

E. Motion to Accept the Offer from Alan and Elizabeth Helmin for District-Owned Property with the legal description, 160th Avenue (Unassigned), Milaca, MN 56353 (Parcel ##11-005-0701) in the Amount of \$7,000 + Closing Costs. - *addition*

F. Approval of the Agreement for the Transportation of Children and Youth in Foster Care Placement - *addition*
Motion by N. Neuhart, second by J. Day, to approve the agenda. Motion carried, 5:0.

Public Forum

No one spoke at Public Forum.

Committee Reports

No Committee Meetings were reported on. In lieu of reports, Chairperson Aimee Struffert read a statement addressing the recent violent tragedies affecting our nation and the School District's commitment to promote a safe and secure learning environment for all students and staff.

Presentations

A presentation was given by Ms. Colleen Bell and students who participated in the Impressions of Peru Trip in August.

Principals/Directors/Coordinators Report

High School Principal: a thank you and well wishes were given to Tonya Kline for her years of service as the High School Administrative Assistant; updates were given on staffing for the 2025-2026 school year with the Agriculture Teacher position filled by Ms. Brooke Converse, the School Counselor position filled by Ms. Amanda Otto-Kamps, the Physical Education and Health position filled by Mr. Peter Schommer, the English position filled by Ms. Julia Danielson, Special Education positions filled by Ms. Stephanie Bekius and Ms. Andrea Cuellar, the Interventionist position filled by Ms. Angela Helle, the ALC Lead Teacher position filled by Ms. Samantha Stuckey, the Social Studies position filled by Ms. Nicole Magestad, the High School Class II Clerical position filled by Ms. Olivia Oferosky, the High School Assistant Principal position filled by Ms. Jodi Gatewood, a Paraprofessional position filled by Ms. Leila Sanchez, and an Administrative Assistant yet to be filled; an update was given on the successful start of the school year and Homecoming Week activities.

Elementary Principal: an update was given on the good start to the school year, Fall testing underway with students in grades 4-12 taking a new dyslexia screener which is required by the Minnesota Department of Education, and poetic expectations signs written by Mr. Meyer, Assistant Principal, and posted throughout the Elementary School building.

Activities Director/Dean of Students: updates were given on the fall sports season including Cross Country, Football, Swimming, and Volleyball; updates were also given on ticket purchasing options through GoFan with online ticket sales going well; participation numbers were reviewed.

Community Education Director/Facilities Manager: an update was given for Community Education on personnel with Notices of Assignment created for all staff which include compliance with new statutes and an update on Fall Community Education programming. A facility update was given on the completion of summer projects and cleaning with the exception of the project in the Main Gym, on custodial staffing, and on the replacement of a water heater which began leaking the first week of school.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by S. Larsen, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the August 18, 2025 Regular Board Meeting
- Approval of checks and wires for July and August
- Approval of transfers from PMA/MN Trust to First National Bank: \$300,000.00 on August 4, 2025, \$300,000.00 on August 11, 2025, and \$800,000.00 on August 29, 2025
- Approval of transfer from MSDLA to First National Bank: \$800,000.00 on August 14, 2025
- Hire Leila Sanchez, Paraprofessional, 33.75 hours per week, \$16.33 per hour, effective August 25, 2025
- Hire/accept notice of assignment with Kayla Fetters, Child Specific Nurse, 7 hours per week, \$27.00 per hour, effective September 8, 2025
- Change in assignment/accept notice of assignment with Lauren Mycue, Wrap Around Care/Kids Town Aide, up to 40 hours per week, from \$15.10 per hour to \$15.47 per hour, effective September 2, 2025 - May 29, 2026
- Change in assignment/accept notice of assignment with Chelsey Holland, Wrap Around Care Supervisor/Kids Town Aide, up to 40 hours per week, from \$16.09 per hour to \$16.49 per hour, effective September 2, 2025 - May 29, 2026
- Change in assignment/accept notice of assignment with Jesse Hadrava, Wrap Around Care/Kids Town Aide, up to 30 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025 - May 29, 2026
- Change in assignment/accept notice of assignment with Annabelle Foote, Wrap Around Care/Kids Town Aide, up to 40 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025 - May 29, 2026
- Change in assignment/accept notice of assignment with Teresa Nelson, Kids Town Aide, up to 7.1 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025
- Change in assignment/accept notice of assignment with Ann Solberg, ECFE Classroom Aide, from 20.5 hours per week to 14.5 hours per week, from \$13.45 per hour to \$13.78 per hour, effective September 8, 2025 - December 19, 2025
- Change in assignment/accept notice of assignment with Christine Torkelson, Kids Town Aide, up to 5 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025 - May 29, 2026
- Change in assignment with James Foote, from Summer Cleaner to Student Cleaner, from 40 hours per week to 15 hours per week, \$14.63 per hour, effective September 2, 2025
- Hire Lucia Stay, Paraprofessional (replacing Tonya Swanson), 34.15 hours per week, \$16.33 per hour, effective September 22, 2025
- Hire Matthew Gonzalez, Custodian Class 1 Cleaner (replacing Anthony Rosenthal), 40 hours per week, \$14.63 per hour, effective September 23, 2025
- Change in assignment with Charity Hopkins, Food Server/Dishwasher (replacing Cami Speers), from 13.75 hours per week to 30 hours per week, \$16.89 per hour, effective September 15, 2025
- Hire Ashley Hemsworth, Kids Town Aide, 12 hours per week, \$12.00 per hour, effective September 8, 2025
- Accept staff leave requests:
 - Kelly Neubarth, Paraprofessional, tentative August 25, 2025 - November 21, 2025
 - Stephanie Riely, Class 1 Custodian, intermittent beginning August 13, 2025
 - Stacy Gothmann, Paraprofessional, tentative October 6, 2025 - October 25, 2025
- Accept the non-renewal of notice of assignment due to restructuring for Leila Sanchez, EL Support Tutor, effective June 30, 2025
- Accept the resignation of Jodi Allen, Paraprofessional, effective August 19, 2025
- Accept the resignation of Nikki Dahlquist, Food Server/Dishwasher, effective August 8, 2025
- Accept the resignation of Cami Speers, Food Server/Dishwasher, effective August 12, 2025
- Accept the resignation of Tonya Kline, High School Administrative Assistant, effective September 19, 2025

- Accept staff lane changes:
 - Brent Jergens, MA+10 to MA+20, \$82,442.00
 - Caprice Larson, MA+10 to MA+20, \$58,735.00
- Approve the Overnight Trip Request for Milaca High School Marching Wolves to Denver/Colorado Springs, June 29 - July 3, 2026
- Second Reading of Policies with substantive changes
 - Policy 425 - Staff Development and Mentoring
 - Policy 512 - School-Sponsored Student Publications and Activities
 - Policy 604 - Instructional Curriculum
 - Policy 708 - Transportation of Nonpublic School Students
- Approve the Overnight Trip Request for Winona State Honor Band, October 31 - November 1, 2025

Motion carried, 5:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by N. Neuhart, to approve the July and August Treasurer's Reports. Motion carried, 5:0.

Motion by N. Neuhart to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
August - 2025	Initiative Foundation	Milaca High School	2025 Tools for Schools Grant	\$2,500.00

The motion for the adoption of the foregoing resolution was duly seconded by J. Day and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, S. Larsen, N. Neuhart, A. Struffert, the following were absent: C. Eggen, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Motion by J. Corrow, second by S. Larsen, to approve the Revised Adult Meal Price/Student Additional Lunch Price Fees for the 2025-2026 School Year. Motion carried 5:0.

The Business Manager reviewed the levy documents and announced the Truth in Taxation presentation will be on December 1, 2025 at 6:00 PM at a Special Board Meeting. Motion by N. Neuhart, second by J. Day, to certify the proposed 2025 pay 2026 levy at the "maximum" amount to be signed by the clerk at a later date. Motion carried 5:0.

Motion by J. Corrow, second by S. Larsen, to accept the offer from Alan and Elizabeth Helmin for district-owned property with a legal description, 160th Avenue (Unassigned), Milaca, MN 56353 (Parcel ##11-005-0701). Motion carried 5:0.

Motion by N. Neuhart, second by J. Day, to approve the Agreement for the Transportation of Children and Youth in Foster Care Placement. Motion carried 5:0.

Superintendent Items

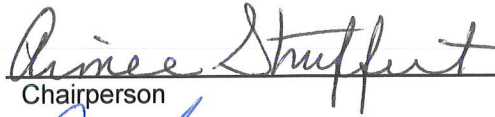
Superintendent Wedin gave an update on the progress of the Main Gym project with a thank you to students, coaches, and teachers who have adjusted their schedule during the school day and during activities due to the project. Recent community messages were also shared including a return to school message that went out on September 9, 2025 regarding getting back into the school year, and a school safety message that went out to families on August 29, 2025 along with back to school information. Some "Pawsitives" were also highlighted including all of our new staff, and the great turn out for the Ultra Golf Tournament held by the Milaca Scholarship Foundation.

Board Member Items

Chairperson Aimee Struffert highlighted some information about MSBA Delegate Assembly.

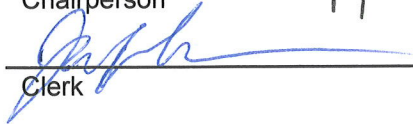
Motion by J. Corrow, second by N. Neuhart, to adjourn the regular meeting at 6:55 p.m. Motion carried 5:0.

Respectfully submitted,


Chairperson

October 20, 2025

Date


Clerk

October 20, 2025

Date