



MILACA
Area Learning Center
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Milaca Area Learning Center Open Lunch Guidelines 2025-2026

WHAT IS OPEN LUNCH?

Open Lunch is an **earned privilege** that allows eligible students to leave campus during their regularly scheduled lunch period (11:05–11:45 AM). At the Milaca Area Learning Center (MALC), Open Lunch serves as an incentive to promote **good attendance, positive behavior, and responsible decision-making**. It also helps students understand how their daily choices impact their education and future success. This opportunity is **unique to MALC** and is not available to students outside the ALC program.

ELIGIBILITY

- Eligibility is determined **daily** for the following school day.
- Students must achieve and maintain **Level 3 status** through consistent behavior points and positive conduct.
- Students who drop below Level 3 (due to insufficient behavior points or receiving a school code) lose privileges starting the next day. They must regain Level 3 to be reinstated.
- **New students** begin without Open Lunch privileges and typically reach eligibility within **10 school days** by meeting expectations.
- A **signed permission form** must be on file before a student participates.
 - Students under 18 need a **parent/guardian signature**.
 - Adult students may sign for themselves.

ADDITIONAL EXPECTATIONS

While off campus, students are **not under school supervision**. The following rules apply:

1. School Lunch Access

- Students wanting school lunch must walk with a staff member at 11:00 AM.
- Missing this opportunity means no school lunch that day.

2. Tobacco, Vaping, or Substance Use

- Students observed smoking or vaping will face disciplinary action per ALC policy and lose Open Lunch for **6 weeks**, regardless of Level status.
- If underage and cited by police for smoking during Open Lunch, the privilege is revoked **for the remainder of the school year**.
- Students suspected of returning under the influence will lose privileges for a **minimum period of 6 weeks**. This will be determined by the Lead Teacher.

3. Transportation

- Students may not transport or be transported by other students during Open Lunch.
- Parent permission **does not override this rule**.
- Exception: Siblings may transport each other if both have earned Open Lunch.
- Violation results in a **6-week loss** of privileges for both driver and passenger(s).



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4. Returning on Time

- Students must be back in class, ready to learn, by **11:45 AM**.
- Returning at 11:46 or later = loss of Open Lunch for the **rest of the week**.
- More than 10 minutes late = not allowed to return for the remainder of the day.

5. Respect for the Community

- Be respectful of property - no trespassing.
- Congregating/loitering in or around public facilities is discouraged.
- Avoid any behavior that could harm MALC's reputation.

6. Food Rules

- Students may not bring back food for students without Open Lunch.
- Students **under 16** must earn Open Lunch to be excused when a parent checks them out for lunch.
- Parents are discouraged from delivering food or drinks during the school day unless the student has earned Open Lunch.

7. Program Discretion

- Open Lunch privileges may be revoked (or the program suspended) at any time by the Lead Teacher.

ACKNOWLEDGEMENT

I understand:

- The Lead Teacher determines whether I have earned Open Lunch privileges.
- My eligibility is posted in the ALC and it is my responsibility to check my status.
- These expectations are designed to help me develop habits and behaviors that will support my future relationships, education, commitments, and employment.

**During open lunch the students will NOT be under school supervision and off school grounds.
(from 11:05 - 11:45)**

Printed Student Name _____ Grade: _____

- ☐ I give permission for my student to participate in Open Lunch. I understand that by granting permission, I will not hold MALC responsible for my student while off school premises.
- ☐ As an adult student, I wish to participate in Open Lunch. I understand that by granting permission, I will not hold MALC responsible for myself while off school premises.
- ☐ I do **not** give permission for my student to participate in Open Lunch.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____